

# IOWA STATE UNIVERSITY

## Professional and Scientific Council

Approved 10/17/13

**Executive Committee Minutes**  
**Thursday, September 19 2013 | 1-3 PM**  
107 Lab of Mechanics

	Members		
X	Christian Charbonneaux	X	Stacy Renfro
X	Kris Koerner	X	Chuck Rodgers
X	Steve Mayberry	X	Lisa Rodgers
X	Robin McNeely	X	Amy Tehan
X	David Orman	X	Jessica Van Winkle
X	Dick Pfarrer	X	Lindsey Wanderscheid

1. Establish Quorum
  - a. Established by Dick Pfarrer at 13:22.
2. Committee/Exec Reports
  - a. Lindsey (Awards): we are going to have Brenda Behling at our next meeting. We also have confirmed breakfast for the team award
  - b. Charby (Representation): We just sent out the email about the representation areas in Academic Affairs.
  - c. Jessica (Peer Advisory): I have had one contact.
  - d. Lisa (UPB): we will likely be meeting next week and discussing the Director of Human Resources
  - e. Chuck (C&B): We would like to recommend all employees are hired on a permanent basis rather than temp employees unless there is justification. We don't have feedback about higher level opinions at this point. We received some information from University Human Resources about one college and many positions were hired on term.
  - f. Robin (Communications): Report via email
  - g. Kris (P&P): We worked with Robin to get the policies on the docket and they are out there for review.
  - h. Stacy( UCR): no report
  - i. Dick (PD): no new report since meeting
3. New Initiatives
  - a. Past Presidents Roundtable
    - i. share experiences and knowledge
    - ii. possible affinity group?
    - iii. Consensus is that it could be a good idea.
  - b. Peer institution visit with P&S leaders
    - i. UNI
      1. Contacted the President
      2. Have a good website
  - c. Council Monthly Meetings
    - i. Less reporting by Council- more meaningful dialogue and engagement.
    - ii. chain email Comm. reports to Council/friends/guests

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4. Unfinished Business
  - a. Professional Development Committee status.
    - i. think in terms of multiyear plan
    - ii. governance rotation
  - b. Faculty Senate sharing Admin support update.
    - i. Sherri will work with us for an average of 3 hours a week. Veronica Dark has been very agreeable and has worked with us.
  - c. Council priorities break out session results review
    - i. We are going to type them up, and we will speak with Amy about what she would like to do with these
5. New Business
  - a. Title 9 Harassment Training
    - i. EO Office: online training modules out soon
    - ii. Homework assignment to Council to complete modules
  - b. Council Communications with Constituents and Leadership in Councilors' respective Areas – get the message out!
    - i. Council members being more pro-active spreading information to represented groups.
    - ii. Assessment of what Deans/Chairs has involving P&S Staff
    - iii. meet with College and Dept. Chairs periodically to dialogue and report to Council results of meetings
  - c. Diversity Initiative Update
    - i. Provost sponsored NCORE slots for P&S staff
    - ii. Will consult with Tom Hill about the selection of the staff that will be able to go
  - d. Discussion of Campus Leader's Breakfast
6. Good of the Order
  - a. Make sure you attend the VP of HR open forums
7. Next Regular Council Meeting – October 03, 2013
8. Next Exec Meeting – October 17, 2013
9. P&S PD Presentation October 08, 2013; 2-3pm
10. Adjourn at 2:46pm