

# IOWA STATE UNIVERSITY

## Professional and Scientific Council

Executive Committee Meeting  
Monday January 23, 2017 | 10 AM - 12 PM | 107 Lab of Mechanics

### Members

Clayton Johnson-P  
Jessica Bell-P  
Melissa Gruhn-P  
Ben Green-P  
Samone York-P  
Jordan Bates-P  
Tera Lawson-P  
Kara Berg-P  
Nick Van Berkum-P  
Bethany Burdt-A  
Jim Harken-P  
Stacy Renfro-A  
Amy Ward-P  
James Studley-A

### Opening Go Around

#### Updates

#### 12/20/16 Meeting with Provost Wickert and Brenda Behling

The next meeting scheduled for this group is on 1/27/17. Provost Wickert talked about legislative issues and provided some Workday updates. More information to come on both.

The workshop for department chairs regarding free speech was recorded and is being produced into snippets on several related topics. These will be available on the Provost's website soon.

#### 1/9/17 Meeting with Francis Quinn (University ITS - Workday Change Manager)

Francis talked about Workday implementation planning. The Workday team is getting to know the University and is communicating with groups across campus. He will provide updates as implementation progresses. He will also be in contact with Faculty Senate and Student Government to communicate with those groups as well.

#### 1/17/17 Faculty Senate

Jim Kurtenbach addressed the Faculty Senate. President-elect elections took place and Peter Martin, a professor from the HDFS department, was elected.

Jonathan's report to Senate addressed a budget issue and including the mid-year revisions that may take place. The Legislature has not made any decisions yet and there is no set number at this time. The University administrators are making contingency plans now to have in place when the final numbers are determined.

#### 1/18/17 Meeting with UHR Leadership

Jessica and Clayton met with Emma Houghton and Diane Muncrief. The group addressed lactation breaks and whether it's appropriate to

propose a break policy as an actual University Policy. There are some concerns raised by UHR how an actual policy might have to be approved by the Board of Regents. Council will be addressing this topic instead from the focus of improving the lactation spaces and increasing education.

The Classification and Compensation review is still in a holding pattern with the vendor contract negotiations so no real work can be done until the contract is signed.

There were also updates to the conversation about Workman's Comp issues. There had been some concerns in the past about slip and fall incidents on campus. The number of incidents are down this year, but the related UHR website has been updated with more current information. <http://www.hrs.iastate.edu/hrs/workerscomp>

### **Chief of Police Candidate Interviews 1 (1/17/17) and 2 (1/20/17)**

Clayton and Jessica are involved in the interview process. There were two candidates on campus last week. Aaron Delashmutt, who is the interim Chief of Police, and Michael Newton from University of Wisconsin-Madison. 2 More candidate interviews are planned.

### **Motion: Bylaws update (Renfro)**

The proposed changes are being suggested to bring the bylaws in accordance with the changes to the University structure. The Committee discussed the wording of the motion and the suggestions will go back to the Representation Committee to provide the specific motion that will be presented to Council at the next general Council meeting.

### **Motion: Vice President of Diversity and Inclusion Committee (York)**

Samone will be bringing forth a motion to establish a Committee under the Vice President of Diversity and Inclusion. The proposed motion will be sent to the Executive Committee this week and brought forth to Council at the next general meeting.

### **Social Media Guidelines (Ward)**

The Communication's Committee is developing a set of social media usage guidelines for Council. It outlines the communications mission of the Communications Committee. The guidelines are meant to be internal guidelines. The final version of the document will be brought back to the Executive Committee in the future for final approval.

### **Discussion: Role of Executive Committee**

### **Bylaws Definition**

## **Roles taken in recent Council history**

### **Role within Bylaws and Constitution updates**

The Executive Committee has been acting in accordance with the current bylaws. There was a discussion as to whether there are any “holes” in the bylaws and how that might be addressed in the future.

### **Policies and Procedures Committee**

Priorities, areas for engagement, and a potential subcommittee were potential topic discussions. However, this topic was tabled to another meeting when Bethany Burdt is in attendance.

### **Social Events for the spring (Green)**

Number of events, dates, and general planning were discussed. The increase in funding over last year was approved so that Council could hold additional events. There was a discussion about what events to hold and how to improve attendance.

Ben Green is looking for volunteers to help plan the Spring Social event and then other smaller events such as “brown bag” lunches for employees.

### **Alternative date for June Council meeting**

The current date is Thursday, June 1<sup>st</sup>, but needs to be changed. The proposed alternative date of Thursday, May 25 was approved and will be announced at the next Council meeting.

**Discussion: Executive Committee Elections** - Executive Committee members were encouraged to consider running for officer positions in the upcoming election.

**Closing Go Around** - none

**Adjournment** - 12:02 pm

